



## **Peer Support Group Coordinators – Youth & Parent Groups**

At Empower Autism our vision is for autistic people to live with confidence and self-belief. Our mission is to empower them to reach their potential through providing programs and services based on inclusiveness, self-development, and self-advocacy. We are proud to run a number of support groups throughout South-East Queensland to support and empower autistic people and their carers and loved ones.

We are currently growing our *Youth and Parent Peer Support Groups*. We are seeking expressions of interest for the role of *Volunteer Peer Support Group Coordinator*. We have multiple positions available, in various locations. This is a fun and engaging role that provides a variety of opportunities to share your strengths and empower others to share theirs.

Duties include;

- Ensure venue is open and ready for the groups by 6pm.
- Liaise with Empower Autism staff regarding attendance numbers and venue information.
- Orient new members and visitors; help them to feel welcome and integrated into the group
- Creating a safe, supportive, and inclusive environment where new and existing support group members feel comfortable to engage and contribute
- Ensuring meetings are compliant and are delivered according to Empower Autism's policies and procedures
- Provide support to Youth Group Facilitators as required.
- Facilitate discussions within Parents group through assisting presenters and leading ice breaker activities.
- Provide feedback to Empower Autism staff regarding both Youth and Parent groups.
- Associated administrative tasks (including management of attendance records)
- Venue set up and pack down
- Ensure all attendees of Youth group are picked up by parents/have transport home.
- Ensure venue is left clean and tidy (as per arrival) and locked.

Empower Autism started as a small support group for parents of children with Asperger's and we've been helping autistic individuals and families since 1994. We believe in peer led support and the majority of our volunteers have direct 'lived' experience with autism. We love our volunteers; they play a vital role in delivering on our mission. We are always looking for talented people that are driven to make a positive impact on the lives of others. If this is you, please contact us regarding this role or to find out about other volunteer opportunities available.

Apply now by emailing the following details to [gm@empowerautism.org.au](mailto:gm@empowerautism.org.au) :-

- Your name.
- Your contact details.
- Brief details on why the role interests you.

To discuss the role in more detail contact Tom Moss on 0447 257 177